



<b>Position Title</b> <b>Women's Wellbeing Practitioner</b>	
<b>Position Purpose</b>	The position offers a range of support and counselling services for women recovering from gender based violence who are accessing the Women's Wellbeing Hub.
<b>Classification</b>	Level 5 Social, Community, Home Care and Disability Industry Award 2010
<b>Employment Status</b>	Up to 58 hours per fortnight negotiable. 18 month fixed term contract with possibility of extension. Salary Packaging available.
<b>Work Location</b>	The Practitioner will be required to work at CADA designated locations in Moreton Bay including Caboolture, Redcliffe and Strathpine
<b>Accountability</b>	Position reports to the Manager of the Women's Wellbeing Hub Team
<b>Hours of Work</b>	CADA's hours of operation are 8 am to 6 pm.

#### **ABOUT US**

The Centre Against Domestic Abuse (CADA) is a community organisation funded by the Queensland Government to respond to adults and children affected by domestic and family violence. We provide counselling and crisis/court support, referrals, risk assessment and safety planning, and high risk integrated service responses, as well as trauma informed recovery focused support for women. CADA is active in advocacy, community education and early intervention and, prevention strategies work towards a future free from domestic and family violence, in partnership with government and organisations working in the sector. We operate from offices at Caboolture, Redcliffe and Strathpine.

#### **OUR VISION**

A future free from domestic and family violence.

#### **OUR MISSION**

To provide domestic and family violence support in Moreton Bay through prevention, early intervention, crisis response and recovery to promote safety and healing.

#### **OUR GOALS**

- CADA influences and informs the region and is recognised as specialist leaders in prevention and response to domestic and family violence.
- CADA is committed to a strengths based and client centred practice in service provision.
- CADA develops and sustains systems and initiatives that are locally driven and future informed.
- CADA is committed to continuous improvement through reflection and the dedication to excellence.



## **ABOUT THE ROLE**

CADA encourages applicants from a variety of backgrounds, we value a diverse workforce and pride ourselves on inclusivity. We offer internal employment and development opportunities.

The Women's Wellbeing Hub Practitioner is responsible for offering intake support, providing information and referrals, as well as offering counselling and facilitating support groups, projects and community education for women who are accessing the Women's Wellbeing Hub program.

## **QUALIFICATION**

Possess a tertiary qualification in social services, counselling and or other related field with experience in a similar role.

## **ROLE REQUIREMENTS**

- Demonstrated experience and/or knowledge of innovative therapeutic intervention practices particularly with those who have experienced or witnessed domestic and family violence
- Demonstrated experience in providing information, advocacy, advice, referral, specialist counselling and support to women
- Demonstrated experience in group facilitation and community education within a trauma informed counselling framework

## **RESPONSIBILITIES**

- Offer welcoming, engaging, and responsive first contact for families, professionals and community seeking information, advice, support and referrals
- Conduct initial screenings, risk and needs assessments and provide information, advice, and referrals to relevant community support
- Deliver specialist therapeutic counselling, support and advocacy for women experiencing domestic and family violence in Moreton Bay
- Facilitate therapeutic groups and workshops to improve social connections, health and wellbeing, while maintaining clear referral pathways and collaborative partnerships with stakeholders
- Provide comprehensive support to women experiencing domestic and family violence in Moreton Bay through face to face, phone and online platforms

## **ORGANISATIONAL RESPONSIBILITIES**

- Comply with CADA policies and procedures
- Maintain accurate client records and other data as required by CADA and funding body
- Work cooperatively and supportively as a member of a team to achieve the smooth and effective functioning of the service and the achievement of organisational and client goals
- Assist with the development of appropriate written resources in relation to domestic and family violence issues and prevention
- Participate in CADA events, staff supervision, staff meetings and team building activities
- Assist in the development and facilitation of community education and training to raise awareness of domestic and family violence issues and to increase the capacity of the community and other workers in the region in responding to domestic and family violence



## **SELECTION CRITERIA**

1. Tertiary qualifications relevant to the position and significant demonstrated experience of early intervention and primary prevention of domestic and family violence. This will include a working knowledge and understanding of the Queensland Domestic and Family Violence Protection Act 2012 and the dynamics of domestic and family violence.
2. Ability to work in a demanding multi-disciplinary team environment to address the needs of women and families experiencing domestic and family violence, demonstrating a composed and reliable manner with minimal supervision. Proactively manage workload to a high standard.
3. Demonstrated analytical skills including the ability to solve complex problems and interpret information along with experience, knowledge and skills in client centered, strength-based counselling using trauma informed practice.
4. Proven experience in building the capacity of individuals through support, advocacy and a sound understanding of local community referral pathways.
5. Demonstrated high level interpersonal, conflict resolution and communication skills (verbal and written) including computer literacy (MS Office Suite, Desktop).
6. Demonstrated ability to work effectively and sensitively with people from culturally and linguistically diverse backgrounds including Aboriginal and Torres Strait Islander people and a sound knowledge and understanding the issues which impact diverse communities in contemporary society.

## **REQUIREMENTS**

- National Criminal History Check, police check and police vetting
- Must inform CADA of any Domestic and Family Violence applications or orders naming you as respondent (current or in the past)
- Blue Card for Working with Children (Queensland)
- Current Queensland Driver's Licence

## **COVID-19 VACCINATION POLICY**

All CADA employees are required to have received two doses of a TGA approved COVID-19 vaccine OR have an approved medical contraindication certificate. You will be required to show proof of your COVID-19 vaccination status prior to securing this role.

I acknowledge that:

- This Position Description details the accountabilities of the role and provides an indication of the current duties and tasks that I may be required to undertake. Additional or other duties may from time to time be allocated in order to duly meet the responsibilities of the role.
- The measures where included in this document are indicative and will be reviewed with me on an annual basis as a part of the performance review process



**SIGNED by EMPLOYEE:**

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Signature of Employee

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Date

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Signature of witness

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Full name of witness